Millcreek Township Trustees
Regular Meeting Minutes
September 8, 2026

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:45 p.m. at the Millcreek Township Community Grounds for the monthly meeting. The meeting was held outside in the Pavilion due to water damage to the interior of the Community Building. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge
ATTENDEES: Interim Fire Chief Justin French – Jerome Township Fire Department, Connor Devine & Erin Stachler – City of Marysville, Joni Orders, Ron Todd, Joanne Rausch, Cynthia Wolfe, Joe & Sandra Hershberger, Juan & Renee Galvis, Jared Alfrey

Meeting Minutes
Mr. Conroy asked for a motion to approve the regular monthly meeting minutes from August 3, 2026.

- **Resolution #2719:** motion to approve the minutes of the August 3, 2026 regular meeting by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Mr. Conroy asked for a motion to approve the emergency meeting minutes from August 5, 2026.

- **Resolution #2720:** motion to approve the minutes of the August 5, 2026 emergency meeting by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

City of Marysville
Connor Devine and Erin Stachler, representatives from the City of Marysville, attended tonight's meeting to answer questions from the public regarding the Scottslawn & US 42 Water Main Extension project. Mr. Devine and Ms. Stachler attended last month's regular meeting and presented information about the project. They provided a few updates since that meeting, mostly regarding a website that is now available to the public to access project information. Otherwise, they listened to public concerns and took questions. A resident voiced concern regarding the path chosen for the waterline and the need to go through Millcreek Township. Residents asked about any environmental impacts (to trees as an example) and what remedies would be in place if damages occurred. Residents were encouraged to reach out directly to Ms. Stachler or Mr. Devine if they have questions or concerns at any point in time.

Jerome Township Fire Department
Interim Fire Chief French presented the monthly fire/EMS stats for August and other notable highlights for the department.

- Fire & EMS responses remain relatively consistent.
- A draft feasibility study for Station 210 was completed. The study notes a lot of work is needed on the station. Further review and discussion will occur.
- Repairs to Engine 210 were recently completed. It was just returned to the Fire Department and will be back in service soon.
- In-service date for the new ladder truck (Ladder 210) is scheduled for September 11th.
- Chief French is looking toward the October meeting for Millcreek to consider a resolution adopting the new 2025 Ohio Fire Code as well as EV charging regulations.
- Fire Prevention Week is October 4th-10th.

Union County Sheriff's Office
No representative attended tonight's meeting.

Public Comment
A resident asked if the Ohio Department of Transportation could repair the pavement at the intersection of Watkins Rd. and Watkins California Rd. resulting from the increased

traffic volume driving in that area during the US 42 construction project. The trustees noted ODOT will make repairs once the construction project is complete.

A resident asked about getting additional police enforcement for speeding along Watkins California Rd. The Sheriff's Office will be contacted to inquire about adding more staff time for enforcement in that area.

A resident followed up regarding the status of maintenance of a headstone at the township cemetery that he had inquired about at the last meeting. Mr. Long is following up to identify a service provider who could make repairs to that headstone as well as others and what timeframe they could be completed.

A subcommittee of township residents met again last month to discuss ideas for refreshing various veteran memorials. The group is moving toward more definitive recommendations for the trustees. Ideas currently include a digital memorial inside the township hall and a memorial area added at Watkins Cemetery.

Zoning

Zoning Commission

Joni Orders, Zoning Commission Chair, provided an update to the trustees.

- The Zoning Commission met on August 18th. Topics discussed included regulations around fencing, landscaping and hedging.
- Planned Unit Developments (PUD's) are expected to be discussed at next month's meeting.

Board of Zoning Appeals

No updates

Zoning Administrator

Ron Todd, Zoning Administrator, provided an update to the trustees.

- Shelly Materials is expected to submit two zoning applications in the future, although timing is not certain yet. Mr. Conroy noted to Mr. Todd that he saw one of the emergency side gates open twice recently and another access point was still open after the timeframe Shelly Materials said it would be closed. Those points will need to be addressed with them.
- Several updates were provided regarding permit activity and zoning violation notices.
- **Resolution #2721:** motion to accept the Zoning Administrator's report for August 2026 by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Trustees

Mr. Jordan

- Township Hall Maintenance – The new well pump was installed since the last meeting. Other township hall maintenance topics are discussed later in tonight's meeting minutes.

Mr. Long

- Township Hall Gutter Project – No updates since last month's meeting.

Mr. Conroy

- Cemetery Columbarium – Fee discussion for the columbarium niches was postponed to a future meeting.
- Hotel & Lodging Tax – Discussion for this tax was also postponed to a future meeting.
- Natural Resources Inventory – Mr. Conroy reached out to the LUC to receive more information on this topic.
- Mr. Conroy distributed information regarding the development of a Thoroughfare Plan for the area of SR 161/US 42/US 33 being considered by the Mid-Ohio Regional Planning Commission.

Other Business Items

Certification of Rates and Amounts for Tax Levies

Mr. Brackenridge presented the trustees with the annual certification of rates and amounts received from the Union County Auditor's Office.

- **Resolution #2722:** motion to accept the rates and amounts as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

Township Hall Water Damage & Required Maintenance

Before the start of tonight's meeting, standing water was found inside the township hall. The amount of water was considerable and was throughout most of the building. The source of the issue appeared to be water leaking from the pressure tank. Stanley Steemer was contacted and was sending a reclamation team that night to extract the water and identify steps necessary to dry out the building and inhibit bacterial growth (mold, etc.).

The trustees discussed various maintenance services that appear to be necessary in response to the water leak and water damage. A high-level estimate was received by Stanley Steemer prior to the end of tonight's meeting.

Mr. Brackenridge will contact the township's insurance provider tomorrow to start the process to file a claim.

- **Resolution #2723:** motion to hire Stanley Steemer to extract water from the township hall and take necessary reclamation steps to dry out the building and inhibit bacterial growth at a current estimated cost not to exceed $18,000 by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.
- **Resolution #2724:** motion authorizing spending to install a new water pressure tank at a current estimated cost not to exceed $2,000 by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.
- **Resolution #2725:** motion authorizing spending to repair the septic system at the township hall at a current estimated cost not to exceed $4,000 by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

Receipts, Expenditures and Bank Reconciliation

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax $11,813.33; Motor Vehicle License Tax $99.24; Local Government Sales Tax $1,955.10; LGF $346.13; Motor Vehicle Permissive License Tax $568.56. Venkateshwarlu Thota $400.00 township hall rental. Jen Newhart $75.00 township hall rental. Ghiloni Custom Builders $500.00 zoning permit. A:Z Contracting LLC $100.00 zoning permit. Elite FC $500.00 zoning permit. David & Barbara Seciliot $1,000 sale of cemetery lots. Marysville Municipal Court $590.50 traffic fines. Star Ohio $3,015.99.

The August bank reconciliation was completed for this meeting, but the trustees will review it at next month's meeting.

The trustees duly noted the check sequence from the previous month ending with check #6751 and checks presented for approval at the current meeting beginning with check #6752. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2726:** motion to pay bills by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

6752	Scott Brackenridge	1000-110-121	1,969.40
6753	Keith Conroy	1000-110-111	326.86

	6753	Keith Conroy	2021-330-111	326.86
	6754	William Jordan	1000-110-111	578.21
	6754	William Jordan	2021-330-111	578.20
	6755	David Long	1000-110-111	508.83
	6755	David Long	2021-330-111	508.82
	6756	Ron Todd	1000-130-150	930.75
	6757	OPERS	1000-110-111	199.61
	6757	OPERS	1000-110-211	436.00
	6757	OPERS	1000-130-150	111.80
	6757	OPERS	2021-330-111	199.61
	6757	OPERS	2021-330-211	279.46
	Vouc	IRS	1000-110-111	182.95
	Vouc	IRS	1000-110-121	171.36
	Vouc	IRS	1000-110-212	138.88
	Vouc	IRS	1000-110-213	77.63
	Vouc	IRS	1000-130-150	38.84
	Vouc	IRS	2021-330-111	182.94
	Vouc	IRS	2021-330-213	28.95
	Vouc	Ohio Dept. Taxation	1000-110-111	31.81
	Vouc	Ohio Dept. Taxation	1000-110-121	77.84
	Vouc	Ohio Dept. Taxation	1000-130-150	19.84
	Vouc	Ohio Dept. Taxation	2021-330-111	31.80
	Vouc	School Dist. Income Tax	1000-110-111	17.93
	Vouc	School Dist. Income Tax	1000-110-121	21.32
	Vouc	School Dist. Income Tax	2021-330-111	17.91
	Vouc	Marysville City Inc. Tax	1000-130-150	16.77
	Vouc	Ohio Public Emp. Def.	1000-110-111	150.00
	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
P 8-26	6758	Tonya Jordan	1000-120-329	400.00
P11-26	6759	Ferguson's Lawn Care	1000-410-329	1,600.00
P 4-26	6760	Ohio Edison	1000-120-351	503.89
P 6-26	6761	Verizon Wireless	1000-130-341	49.34
P 7-26	6762	Spectrum Business	1000-120-329	135.35
B 7-26	6763	Clarity Tech Solutions	1000-110-599	140.65
B20-26	6764	Discount Portable Toilets	1000-610-599	104.50
P 3-26	6765	Union County Sheriff	2192-210-360	28,621.44
	6766	VOIDED		
P16-26	6767	Foust Plumbing & Heating	1000-120-323	1,425.50
P10-26	6768	Auditor of State	1000-110-313	876.00
B 8-26	6769	Bill Jordan	1000-120-323	1,108.00

Interest for the month is: $22.60
Interest for the year is: $179.14

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2727:** motion to adjourn by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

X X

Keith Conroy
Chairman

Scott Brackenridge
Fiscal Officer